

Document Checklist

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| | Property Card (PRC) | |
| | Existing Approved Plan with IOD/CC/OC | |
| | Inspection Extract of Structure (Prior to 1995-1996) | |
| | Cessed Category Certificate of Structure | |
| | List of Tenants with Carpet Area Usage | |
| | Physical Plot Survey (Internal & External) | |
| | Development Plan / Town Planning Remarks (DP/TP Remarks) | |
| | Cadastral Survey Plan (CS Plan/True Extract) | |
| | Latest Property Tax Extract (Assessment Extract & Bill) | |
| | Lease Deed or Agreement - If Any | |
| Comments | | |
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